



# UPDATE TO THE NORTHWEST SEAPORT ALLIANCE BYLAWS

Presenter Carolyn Lake, NWSA Legal Counsels

# Updates to The Northwest Seaport Alliance Bylaws

## **ACTION REQUESTED:**

**First Reading of Resolution 2019-04 adopting proposed Second Amendment to NWSA Managing Members Bylaws and approval of the amendment by Managing Member by vote in open session to waive second reading and adopt Resolution at first reading.**



# Update to The Northwest Seaport Alliance Bylaws

- **BACKGROUND:**
- On August 4, 2015, the Managing Members adopted various founding documents to create the NWSA, including the Managing Member Bylaws. The Bylaws govern Managing Member procedures, including defining officer duties, defining public and community affairs protocols, and describing the NWSA meeting structures.
- In November of 2015, the Managing Members adopted Resolution 2015-07 which approved the First Amended Bylaws.
- Various changes were made.



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- **SCOPE OF WORK**

The proposed amendment modifies “Article V Order of Business for Meetings and Hearings” to add a regular item entitled “Report by Chief Executive Officer” which will precede the Consent Agenda and Action items.



# Update to The Northwest Seaport Alliance Bylaws

- ARTICLE V

## ORDER OF BUSINESS FOR MEETINGS & HEARINGS

The order of business unless otherwise agreed to at the meeting shall be:

1. Call to Order.
2. Executive Session (if needed), and if so, then reconvene into public session.
3. Flag Salute.
4. Report by Chief Executive Officer
5. Consent Agenda, to include approval of minutes of prior meeting(s), voucher and check approval) and other matters determined by Alliance staff. Any Managing Member Commissioner may request that an item be removed from the Consent Agenda to be separately discussed and voted upon.
6. Public citizens' comment on General Business or other Alliance related matters.
7. Agenda items in numerical order, including introduction, reading, Managing Member motion, second, discussion, and vote on resolutions or motions.
8. General business (including informal discussion items, announcements, comments and committee reports, which may be raised by any Managing Member Commissioner, and staff review items).
9. Executive Session, (if necessary).
10. Adjournment.



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- Reason for change:
- The Report by the CEO is intended to provide context and introduction of the following Action Items under consideration by the Management Members.
- Financial Implications  
There are no financial impacts associated with the proposed change.
- Economic Implications  
There are no economic impacts associated with the proposed change.
- Environmental Implications  
There are no environmental impacts associated with the proposed change.



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